



MAHARAJA AGRASEN COLLEGE

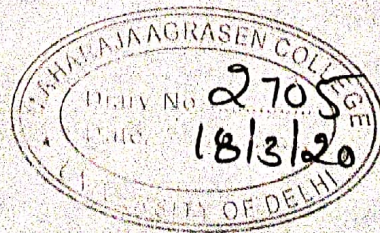
University of Delhi
VASUNDHARA ENCLAVE, DELHI-110096

18.03.2020

OFFICE ORDER

The University of Delhi and Department of Personnel and Training have issued necessary directions for Prevention from COVID-2019. Accordingly, following measures are taken:-

1. All faculty, staff would be screened for body temperature before entering the college.
2. All shall use Gate No. 1 for entry and exit. Gate No. 2 shall remain closed till further orders.
3. In case any faculty or staff is found to be having high body temperature then he/she be adviced to see the doctor immediately. He/she must take preventive steps as already communicated by Govt. of India/GNCTD through various channels.
4. Security guard will be required to report the name of such staff who will be having high body temperature for further action and record.
5. Visitors are not permitted in the college premises unless there is any urgent work. They shall be screened for body temperature at gate and entry will be allowed only if deemed fit and nature of work is deemed urgent.
6. All concerned are requested to kindly cooperate with the screening staff.
7. This is effective with immediate effect till further orders.



Sanjeev
Dr. Sanjeev Kumar Tiwari
Principal(Actg.)

Copy to:-

1. All employees
2. Headguard – Security
3. Notice Board
- ✓ 4. College Website
5. Guard File